

User Guide D Accessing Services in NSW LRS Online

For assistance with accessing the relevant services, please see User Guide A - Summary of Services.

1. Authenticated Services

Logging into NSW LRS Online will display the additional Services available under each user profile. For instructions on logging in, please see User Guide C - Login Guide for First Time Users.

Main Menu	Links to Services					
NSW LAND REGISTRY SERVICES	Links to Record jearches	RS Online	Authorised user log in ?	Login for Registered Users		
Home Find records	Services About us		1			
Search Bar	ecords Enter lot/plan e.g. 186	53/1000001 or street address	rch sure? <u>View all types of land records.</u>			
For information relating to LPI / N	NSW LRS online services, including any	planned maintenance or outages, please visit o	our service status page.			
You can also sign up to receive s	ces (NSW LRS)		Quick Links			
Changes to email addre	Changes to email addresses and websites by 1 December 2017			Brokers		
New email addresses Historical Land Records Viewer						
Our email addresses have changed and now end with @nswirs.com.au.			eNos			
Please update your contact lists to reflect this change, our previous email addresses will no longer work after 15 December 2017.			ePlan			
New domain names by 1 Decemb	er 2017	My Invoice				
Our domain names will change as follows						
Name	Current (old) Domain Name	New Domain from 1 Dec 2017	•			
NSW LRS Website	http://www.lpi.nsw.gov.au/	http://www.nswlrs.com.au	Links to Services	1		
Registrar General's Guidelines	http://rgdirections.lpi.nsw.gov.au/	http://rg-guidelines.nswlrs.com.au		1		
NSW LRS Online Portal	https://online.lpi.nsw.gov.au	http://online.nswlrs.com.au				
NSW LRS Status Page	https://lpi.statuspage.io/	http://status.nswlrs.com.au				
If you have our old domain names saved in your favourites or bookmarks, you will need to update them.						
The old domain names will redirect to the	new ones until 31 December 2017.					
Planned Maintenance in November	er and December 2017					
Due to the changes to our domains, acces	ss to our websites including this Portal and	some online services, will be interrupted at times.				
To check on the status of our online servi	ices or to see if you may be impacted by an	y planned works, please visit our <u>Service Status</u> p	age.			
Additional Information						
NSW Land Registry Services Access Sitemap About us	Privacy Terms & Conditions	Copyright Disclaimer		IGHT © 2017		

Once a user has logged in, their username will display in the top right hand corner of the screen and the products and services available will be based on their user profile.



2. Logged in as

When a User has logged in, click on the drop down arrow next to the user name will show a menu that includes links to "My Documents", "My Account", "Tools" and "Log out". Based on the User's profile, there may be additional items shown.

Logged in as	jsmith	•
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Tools available to each user have been assigned as per their established profile.



2.1 My Documents

Users can retrieve documents and subscriptions using this option (including Registered and Unregistered Plan subscriptions, Notice of Sale subscriptions and CRR Uncleared Notification subscriptions).

2.2 My Account

Users can update their email address and change their password using this option.

2.3 Tools

Established based on the User's profile, this section provides access to a set of reporting and management tools.

2.4 Log Out

Users can click on log out to leave the portal.