



**LAND  
REGISTRY  
SERVICES**

**The Cadastral Records Enquiry (CRE)**

**User Guide**

Version 1.0

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# 1 The Cadastral Records Enquiry (CRE)

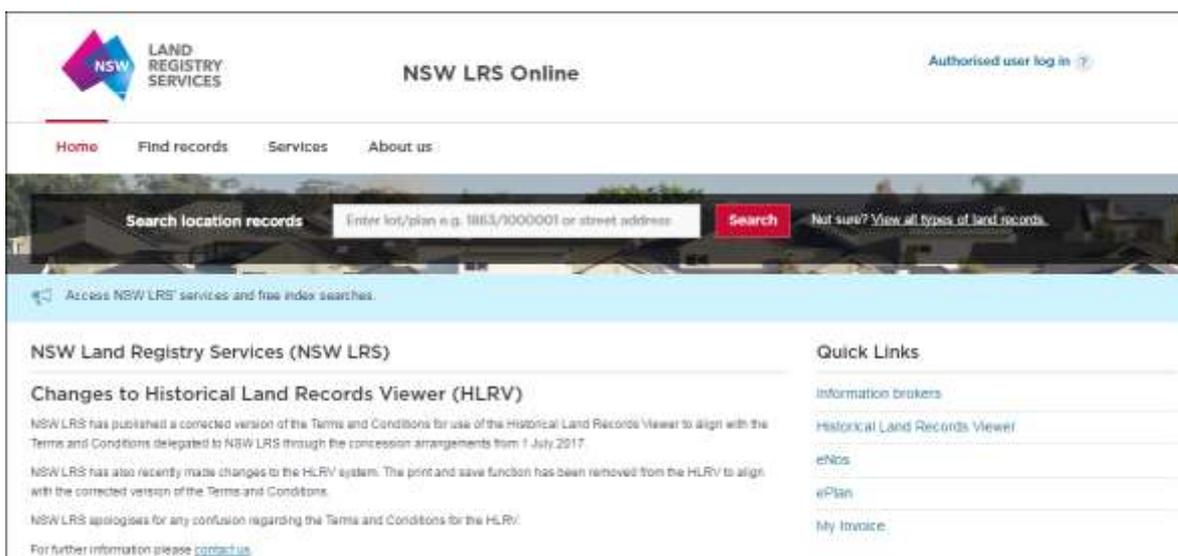
The Cadastral Records Enquiry (CRE) application is a free cadastral information searching service offered by NSW Land Registry Services (NSW LRS) to its customers and staff, allowing users to obtain mapping and titling information for properties based upon the input of a current parcel description. The output from a CRE search includes a map depicting the requested parcel along with a number of surrounding parcels and their parcel descriptions, surrounding street name information and administrative area information - including LGA name, locality name, parish name and county name - together with other plan and titling details.

The CRE search service is accessed through the NSW LRS Online portal located at <https://online.nswlrs.com.au>

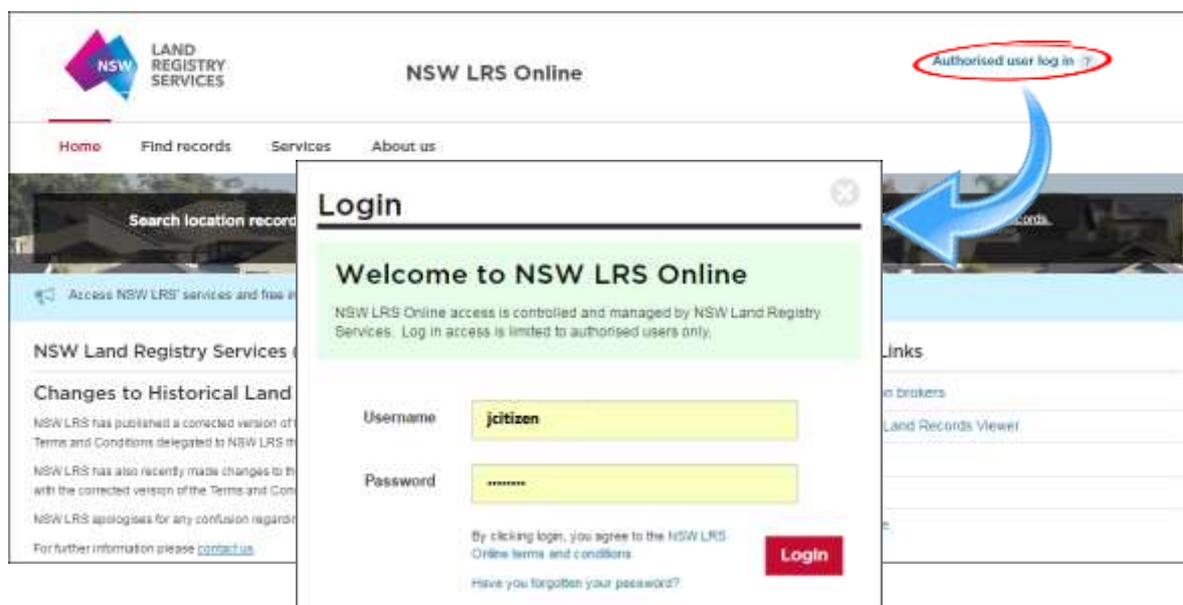
## 2 Launching CRE

CRE is available to both authorised NSW LRS Online portal users who have a portal login account and anonymous NSW LRS Online portal users who do not have a portal login account. The link to the CRE search application for both authorised and anonymous users is located under the **Find Records** tab within the portal. To launch CRE:

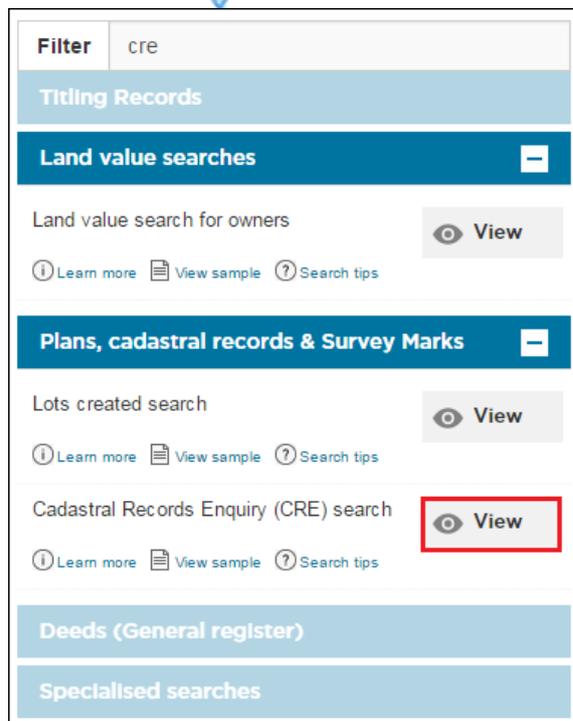
1. Open the Online Services Portal using a compatible web browser



2. Authorised portal users can click on **Authorised user log in** to display the log in screen and enter their username and password and then click **Login**. Anonymous portal users will skip this step



3. Click the **Find Records** tab to open the list of the available searches and navigate to **Plans, cadastral records & Survey Marks** and click on **Cadastral Records Enquiry (CRE) search**



To access CRE click on the **Cadastral Records Enquiry (CRE) search** label or on the **View** button

### 3 Performing a CRE search

Upon launching CRE, one of two search forms is presented to the user depending on whether they are an anonymous portal user or an authorised portal user.

- Anonymous portal users are presented with the following search form:

The screenshot shows a web form titled "Cadastral Records Enquiry (CRE) search". It contains the following fields and elements:

- Plan Type \***: A radio button selection with "Deposited Plan" selected (indicated by a blue checkmark) and "Strata Plan" as an alternative option.
- Plan Number \***: A text input field with a placeholder "Enter deposited plan number e.g. 1000001".
- Lot \***: A text input field with a placeholder "Enter lot number e.g. 1863".
- Section**: A text input field with a placeholder "Leave blank if unknown".
- Email \***: A text input field with a placeholder "e.g. john.citizen@test.com.au".
- Complete this security challenge**: A section containing a CAPTCHA image with the text "xdfmw" and a "Refresh Image" button.
- At the bottom, there are two buttons: "Proceed" (in a red box) and "Cancel" (in a blue box).

- Authorised portal users are presented with the following search form:

The screenshot shows a web form titled "Cadastral Records Enquiry (CRE) search". It contains the following fields and elements:

- Plan Type \***: A radio button selection with "Deposited Plan" selected (indicated by a blue checkmark) and "Strata Plan" as an alternative option.
- Plan Number \***: A text input field with a placeholder "Enter deposited plan number e.g. 1000001".
- Lot \***: A text input field with a placeholder "Enter lot number e.g. 1863".
- Section**: A text input field with a placeholder "Leave blank if unknown".
- Client Reference**: A text input field.
- At the bottom, there are two buttons: "Proceed" (in a red box) and "Cancel" (in a blue box).

CRE searches can only be performed for parcels which have a current Lot and Deposited Plan description, a current Lot, Section and Deposited Plan description or a current Strata Plan description. Examples of allowable searches are:

- Lot D in DP331294 (a Lot in a Deposited Plan)
- Lot 2 Section 1 in DP4590 (a Lot in a Section in a Deposited Plan)
- SP90890 (a Strata Plan)

To perform a CRE search:

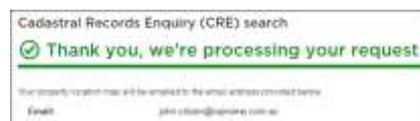
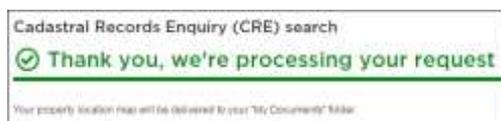
1. Anonymous portal users

- a) Specify the type of parcel to be searched by selecting either **Deposited Plan** or **Strata Plan** in the CRE search form
- b) Enter a valid parcel description into the appropriate fields in the CRE search form
- c) Enter a valid email address
- d) Complete the security challenge
- e) Click on the **Proceed** button

2. Authorised portal users

- a) Specify the type of parcel to be searched by selecting either **Deposited Plan** or **Strata Plan** in the CRE search form
- b) Enter a valid parcel description into the appropriate fields in the CRE search form
- c) Click on the **Proceed** button

If the requested parcel exists, a confirmation message is displayed which also indicates where the search output will be delivered. CRE searches performed by anonymous users are delivered to the email address they have entered into the form whilst CRE searches performed by authorised users are delivered to their **My Documents** folder in the portal.



If the specified parcel does not exist, a warning message is displayed:

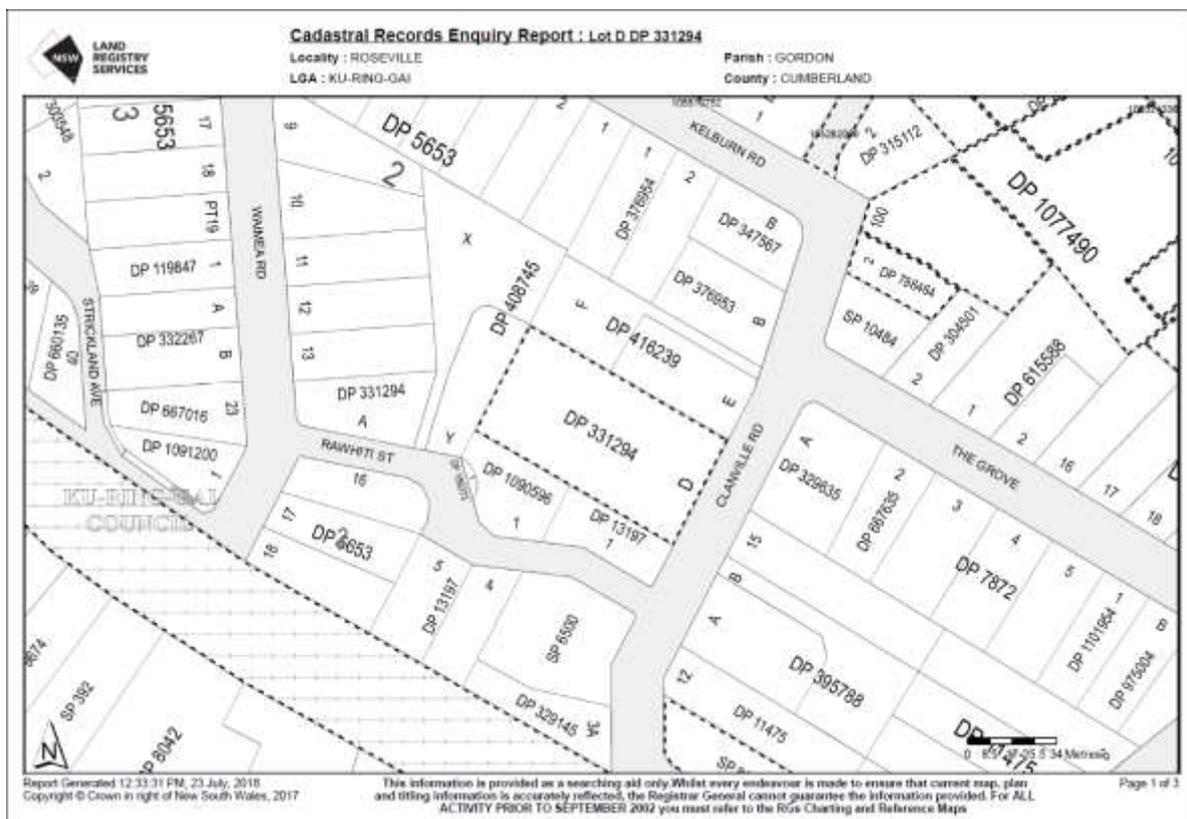
No lot record found for lot: 10 section: 3 plan: DP512580

## 4 CRE search output

Every CRE search output contains three individual reports, which are the Map Report, the Notations Report and the Plans List. The content and purpose of each of these individual reports is described below:

### The Map Report

This report provides a graphical representation of the current cadastre with the parcel of interest displayed at the centre of the map as per the following example of a CRE search generated for Lot D in DP331294:



### The Notations Report

This report contains a list of notations which affect parcels which are highlighted by a stippled outline in the map report. The notation details are referenced in the Notations List against either the affected Lot/Plan parcel descriptions or against unique Polygon ID numbers where no Lot/Plan description exists, such as for road or waterway features, as shown in the following example of a CRE search generated for Lot D in DP331294:

NSW LAND REGISTRY SERVICES		<b>Cadastral Records Enquiry Report : Lot D DP 331294</b>		
		Locality : ROSEVILLE	Parish : GORDON	
		LGA : KU-RING-GAI	County : CUMBERLAND	
	Status	Surv/Comp	Purpose	
<b>DP331294</b> Lot(s): D				
	NSW GAZ.	31-01-2003	Folio : 729	
	PART - STRATUM LOT 1 IN DP1047030 ACQUIRED FOR THE PURPOSES OF THE STATE RAIL AUTHORITY			
	PA81217 - REJECTED			
DP786464				
Lot(s): 2				
	DP1077490	REGISTERED	SURVEY	SUBDIVISION
DP1047030				
Lot(s): 10				
	DP315112	HISTORICAL	COMPILATION	UNRESEARCHED
	NSW GAZ.	31-01-2003	Folio : 729	
	PART - STRATUM LOT 1 IN DP1047030 ACQUIRED FOR THE PURPOSES OF THE STATE RAIL AUTHORITY			
DP1047218				
Lot(s): 2				
	DP975750	HISTORICAL	COMPILATION	UNRESEARCHED
Lot(s): 3				
	DP338894	HISTORICAL	COMPILATION	UNRESEARCHED
Lot(s): 5				
	DP325297	HISTORICAL	COMPILATION	UNRESEARCHED
Lot(s): 7				
	DP7872	HISTORICAL	SURVEY	UNRESEARCHED
Lot(s): 2, 3, 5, 6, 7				
	NSW GAZ.	31-01-2003	Folio : 729	
	PART - STRATUM LOT 1 DP1047218 ACQUIRED FOR THE PURPOSES OF THE STATE RAIL AUTHORITY			
DP1077490				
Lot(s): 100, 101				
	DP789225	HISTORICAL	COMPILATION	CONSOLIDATION
	DP1047218	HISTORICAL	COMPILATION	RESUMPTION OR ACQUISITION
Lot(s): 100				
	DP786464	HISTORICAL	SURVEY	SUBDIVISION
Lot(s): 101				
	NSW GAZ.	31-01-2003	Folio : 729	
	PART - STRATUM LOT 1 DP1047218 ACQUIRED FOR THE PURPOSES OF THE STATE RAIL AUTHORITY			
DP1172442				
Lot(s): 25				
	DP133013	HISTORICAL	COMPILATION	DEPARTMENTAL
	DP233648	HISTORICAL	COMPILATION	ROAD OR MOTORWAY
	DP808504	HISTORICAL	SURVEY	SUBDIVISION
	DP911204	HISTORICAL	COMPILATION	UNRESEARCHED
	DP1189542	PRE-ALLOCATED	UNAVAILABLE	SUBDIVISION
	DP1189554	PRE-ALLOCATED	UNAVAILABLE	SUBDIVISION
SP85856				
	DP11475	HISTORICAL	SURVEY	UNRESEARCHED
	DP1187185	HISTORICAL	SURVEY	REDEFINITION
<b>Road</b> Polygon Id(s): 105282086				
	NSW GAZ.	31-01-2003	Folio : 729	
	PART - STRATUM LOT 1 IN DP1047030 ACQUIRED FOR THE PURPOSES OF THE STATE RAIL AUTHORITY			
Polygon Id(s): 105324336				
	DP1047218	REGISTERED	COMPILATION	RESUMPTION OR ACQUISITION
	NSW GAZ.	31-01-2003	Folio : 729	
	PART - STRATUM LOT 1 DP1047218 ACQUIRED FOR THE PURPOSES OF THE STATE RAIL AUTHORITY			

**Caution:** This information is provided as a searching aid only. Whilst every endeavour is made to ensure that current map, plan and titling information is accurately reflected, the Registrar General cannot guarantee the information provided. For ALL ACTIVITY PRIOR TO SEPTEMBER 2002 you must refer to the RGs Charting and Reference Maps.

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## The Plans List

This report contains a list of all plans appearing in the map, together with information about their plan type, plan purpose and registration status as per the following CRE search generated for Lot D in DP331294:

 <b>Cadastral Records Enquiry Report : Lot D DP 331294</b>		
<b>Locality :</b> ROSEVILLE <b>LGA :</b> KU-RING-GAI		<b>Parish :</b> GORDON <b>County :</b> CUMBERLAND
Plan	Surv/Comp	Purpose
DP5653	SURVEY	UNRESEARCHED
DP6858	SURVEY	UNRESEARCHED
DP7872	SURVEY	UNRESEARCHED
DP11475	SURVEY	UNRESEARCHED
DP13197	SURVEY	UNRESEARCHED
DP119847	COMPILATION	DEPARTMENTAL
DP186273	COMPILATION	UNRESEARCHED
DP303548	COMPILATION	UNRESEARCHED
DP304501	COMPILATION	UNRESEARCHED
DP315112	COMPILATION	UNRESEARCHED
DP329145	COMPILATION	UNRESEARCHED
DP329635	SURVEY	UNRESEARCHED
DP331294	COMPILATION	UNRESEARCHED
DP332267	COMPILATION	UNRESEARCHED
DP335335	SURVEY	UNRESEARCHED
DP347567	COMPILATION	UNRESEARCHED
DP376953	COMPILATION	UNRESEARCHED
DP376954	SURVEY	UNRESEARCHED
DP395788	SURVEY	UNRESEARCHED
DP408745	SURVEY	UNRESEARCHED
DP415066	SURVEY	UNRESEARCHED
DP416239	SURVEY	UNRESEARCHED
DP615588	COMPILATION	SUBDIVISION
DP660135	COMPILATION	DEPARTMENTAL
DP667016	COMPILATION	DEPARTMENTAL
DP667635	COMPILATION	DEPARTMENTAL
DP786464	SURVEY	SUBDIVISION
DP948635	COMPILATION	UNRESEARCHED
DP975004	COMPILATION	UNRESEARCHED
DP1077490	SURVEY	SUBDIVISION
DP1090596	COMPILATION	DEPARTMENTAL
DP1091200	COMPILATION	DEPARTMENTAL
DP1101954	COMPILATION	DEPARTMENTAL
DP1172442	SURVEY	CONSOLIDATION
DP1231755	SURVEY	CONSOLIDATION
SP392	COMPILATION	STRATA PLAN
SP6500	COMPILATION	STRATA PLAN
SP6617	COMPILATION	STRATA PLAN
SP8042	COMPILATION	STRATA PLAN
SP8302	COMPILATION	STRATA PLAN
SP9674	COMPILATION	STRATA PLAN
SP10013	COMPILATION	STRATA PLAN
SP10484	COMPILATION	STRATA PLAN
SP85656	COMPILATION	STRATA PLAN
SP85656	UNRESEARCHED	STRATA PLAN

**Caution:** This information is provided as a searching aid only. Whilst every endeavour is made to ensure that current map, plan and titling information is accurately reflected, the Registrar General cannot guarantee the information provided. For ALL ACTIVITY PRIOR TO SEPTEMBER 2002 you must refer to the RGs Charting and Reference Maps.

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## 5 CRE data accuracy

The information shown in CRE searches **is provided as a searching aid only**. For activity prior to September 2002, users must inspect any relevant historical charting and reference maps which are available through the Historical Land Records Viewer (HLRV) application.

Whilst all efforts are made to ensure the most current cadastral pattern is shown and all relevant data is accurately displayed, the Registrar General cannot guarantee the information provided in CRE search outputs.